

AddRan College of Liberal Arts
CONTRACT FOR NON-TRADITIONAL COURSE
(Special Problems, Independent Study, Research Problems, etc.)

To Students:

- It is your responsibility to work with your professor and/or department to complete this form and prepare a skeleton syllabus outlining the plan for this course. Please submit all completed documentation via e-mail to Dr. Muriel Cormican, Associate Dean for Undergraduate Studies, AddRan College of Liberal Arts (muriel.cormican@tcu.edu) **and** Mr. Melvin Harrison, Academic Program Specialist (m.harrison@tcu.edu).

Student Name: _____

Student ID Number: _____

Instructor's Name: _____

Semester: _____ Course Number _____ Hours Credit _____

Special Title (if desired) _____

Briefly describe the advantage to you in taking this course instead of a regularly scheduled course:

Describe course expectations on a separate sheet of paper. These should include the following items:

- A bibliography, list of consultants, resources, etc.
- Assignments (readings, research projects, exams, paper, and/or other activities)
- A time table for completion of each major assignment and for meetings between student and instructor.
- Explanation of how grade will be determined.

Signed _____
Student Date

Signed _____
Instructor Date

Approved _____
Dean Date

Approved _____
Dept. Chair Date

Original: Instructor

CC: Student

Advisor

Department Chair

Dean's Office